

## **Volunteer Opportunity Description Form**

**Position Title:** Advisory Board

**How you can contribute:** Attend monthly meetings and represent seniors in the community and their interests.

**Volunteer Tasks:** Attend monthly meetings, make motions and seconds as appropriate, participate in discussion for agenda building,

**Helpful skills:** Engaged, involved, and interested seniors who would like to represent the local adult community and its interests.

**Training:** Board members will receive training on the parliamentary procedures and how meetings will be run, when agendas will be distributed.

**Benefits for San Bruno Senior Center:** The Senior Advisory Board is the liaison between the attendees of the San Bruno Senior Center and the City of San Bruno Staff. It helps to raise awareness regarding important issues and answer any questions the public may have regarding the Center and its processes.