

“The City With a Heart”



Tami Parker, Chair
Pamela Madden, Vice Chair
Pamela Gamble, Commissioner
Jeanne George, Commissioner
Bardi Rosman Koodrin, Commissioner
Carolyn Livengood, Commissioner
Melodie Tobin, Commissioner

MINUTES

SAN BRUNO CULTURE AND ARTS COMMISSION MEETING

September 18, 2014

6:30 p.m.

**Meeting Location: San Bruno City Hall, Conference Room 101
567 El Camino Real, San Bruno, CA 94066**

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: Please state your name and address; if you are representing an organization, please state the name of the organization. Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask staff to request that the Commission consider your comments earlier. It is the Commission's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Commission from discussing or acting on any matter not agendaized pursuant to State Law.

In compliance with Americans with Disabilities Act, individuals requiring accommodations for this meeting should notify Assistant Community Services Director John Alita at 650-616-7017 **48 hours** prior to the meeting.

- 1. CALL TO ORDER:** THIS IS TO CERTIFY THAT The San Bruno Culture and Arts Commission was called to order by Chair Parker at 6:32 pm, Thursday, September 18, 2014.
- 2. PLEDGE OF ALLEGIANCE/ROLL CALL:** Present: Chair Parker, Commissioners Madden, George, Livengood, Rosman Koodrin and Tobin. Staff: Community Services Assistant Director Alita
- 3. ANNOUNCEMENTS:** None
- 4. PRESENTATIONS:** None
- 5. REVIEW OF AGENDA:** The Agenda for September 18, 2014 was accepted as presented.

6. APPROVAL OF MINUTES: Commissioner Tobin motioned to approve the minutes of August 21, 2014, seconded by Commissioner George. All Commissioners present voted unanimously to approve.

7. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals are allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask staff to request that the Commission consider your comments earlier. It is the Commission's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Commission from discussing or acting on any matter not agendized pursuant to State Law.
None

8. CONDUCT OF BUSINESS:

- a) **Presentation on "Measure N" – Economic Enhancement Initiative:** Community Development Director David Woltering shared a Fact Sheet with an overview of Measure N – The Economic Enhancement Initiative and gave an oral presentation to the Commission about the contents of the measure. Measure N will be on the November Ballot for San Bruno.
- b) **Update on Centennial Mosaic Mural Project:** Staff shared that they visited the artist at her studio. The life size drawings are in progress and staff is expecting a mid-December installation. Commissioner Livengood would like an update at the October meeting on the status of possibly painting the Sneath Lane walls.
- c) **Update on Plans for Shakespeare in the Park:** Staff shared the flyer for Shakespeare in the Park. The San Francisco Shakespeare Festival will present "As You Like It" on Sunday, October 19, 2014 at 2:00 p.m. at San Bruno City Park Rotary Pavilion.
- d) **Identify and Prioritize 2014-2015 Commission Goals:** The Commission reviewed and discussed goals for 2014-15. Staff will bring back a rough draft of a calendar for events and projects for the year.

9. PUBLIC ART FUND BALANCE:

Staff updated the Commission with the current art fund balance. As of September, 2014 the balance, less committed funds for existing projects, is \$87,037.

10. CORRESPONDENCE: None

11. COMMENTS FROM COMMISSIONERS:

Commissioner Livengood shared that the South San Francisco is hosting "Quilting Under the Stars" A Quilting & Floral Design Exhibit on October 3-4, 2014.

12. AGENDA BUILDING FOR FUTURE MEETINGS

- Library Gallery Exhibit Selection
- Report on Meeting with Skyline College to Discuss Sneath Lane Project
- Update on Centennial Mosaic Mural Project
- Draft Schedule of Commission Goals for 2014-2015

- Discuss Possible Project to Paint Signal Boxes
- Oral Report on Art Fund Balance

13. ADJOURNMENT: Chair Parker adjourned the meeting at 8:00 pm

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