

“The City With a Heart”



Tami Parker, Chair
Pamela Madden, Vice Chair
Pamela Gamble, Commissioner
Jeanne George, Commissioner
Bardi Rosman Koodrin, Commissioner
Carolyn Livengood, Commissioner
Melodie Tobin, Commissioner

MINUTES

SAN BRUNO CULTURE AND ARTS COMMISSION MEETING

August 21, 2014

6:30 p.m.

**Meeting Location: San Bruno City Hall, Conference Room 101
567 El Camino Real, San Bruno, CA 94066**

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: Please state your name and address; if you are representing an organization, please state the name of the organization. Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask staff to request that the Commission consider your comments earlier. It is the Commission's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Commission from discussing or acting on any matter not agendaized pursuant to State Law.

In compliance with Americans with Disabilities Act, individuals requiring accommodations for this meeting should notify Assistant Community Services Director John Alita at 650-616-7017 **48 hours** prior to the meeting.

- 1. CALL TO ORDER:** THIS IS TO CERTIFY THAT The San Bruno Culture and Arts Commission was called to order by Chair Parker at 6:30 pm, Thursday, August 21, 2014.
- 2. PLEDGE OF ALLEGIANCE/ROLL CALL:** Present: Chair Parker, Commissioners Madden, Gamble, George, Livengood, Rosman Koodrin and Tobin. Staff: Community Services Assistant Director Alita
- 3. ANNOUNCEMENTS:** None
- 4. PRESENTATIONS:** None
- 5. REVIEW OF AGENDA:** The Agenda for August 21, 2014 was accepted as presented.

6. APPROVAL OF MINUTES: Commissioner Madden motioned to approve the minutes of July 17, 2014, seconded by Commissioner Tobin. All Commissioners present voted unanimously to approve.

7. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals are allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask staff to request that the Commission consider your comments earlier. It is the Commission's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Commission from discussing or acting on any matter not agendized pursuant to State Law.
None

8. CONDUCT OF BUSINESS:

- a) **Discuss Art Project Concepts for Sneath Lane:** The Commission reviewed the Staff Report and discussed the options. Commissioner Gamble moved to direct Staff to work with the City Attorney and City Manager's office to develop a draft MOU for approval by both Skyline College and the San Bruno City Council, seconded by Commissioner George. All Commissioners present voted unanimously to approve. Commissioner Livengood moved to direct Staff to find out about having the Sneath Lane walls painted while Skyline/City of San Bruno partnership is being worked out, seconded by Commissioner Tobin. All Commissioners present voted unanimously to approve.
- b) **Update on Centennial Mosaic Mural Project:** The Commissioners reviewed the sketches of the new Centennial Mosaic Mural Project design that will be presented at the City Council meeting on August 26, 2014. The artist will be present at the Council meeting.
- c) **Review Draft of Annual Report to the City Council:** Staff shared the draft Annual Report the will be presented to City Council by Chair Parker on Tuesday, August 26, 2014.
- d) **Update on Centennial Tile Project During Community Day at the Park:** Staff shared with the Commission and asked for help with the tile project for Community Day at the Park on September 27, 2014. The community will have the opportunity to pain 4x4 tiles with acrylic paint and stencils. Staff will send out a sign-up sheet to the Commissioners with two volunteer opportunities at Community Day at the Park.
- e) **Participation in the Narita International Children's Art Exhibit:** Commissioners reviewed the Staff Report and discussed options for Narita Exhibit. Commissioner Tobin motioned to have Staff work on acquiring applications and agree to display artwork as was done last year, seconded by Commissioner George. All Commissioners present voted unanimously to approve.
- f) **Oral Report on Art Fund Balance:** The Art Fund Balance will be presented at the next meeting.

9. CORRESPONDENCE: The Commission received an email from the San Mateo County Arts Council to let them know that there is an open seat for District 5. If anyone is interested they can contact the SMC Arts Council.

10. COMMENTS FROM COMMISSIONERS:

Commissioner Livengood shared that the Welcome to San Bruno sign on the Millbrae side is hidden amongst the foliage.

11. AGENDA BUILDING FOR FUTURE MEETINGS

- Discuss Art Project for Sneath Lane
- Discuss Possible Project to Paint Signal Boxes
- Update on Centennial Art Project
- Discuss Community Day in the Park
- Discuss Plans for Shakespeare in the Park
- Discuss Possibly Hosting a Community Art Forum
- Art Fund Balance Update

12. ADJOURNMENT: Chair Parker adjourned the meeting at 7:29 pm

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