

# “The City With a Heart”



Melodie Tobin, Chair  
Pamela Gamble, Vice Chair  
Jeanne George, Commissioner  
Bardi Rosman Koodrin, Commissioner  
Carolyn Livengood, Commissioner  
Pamela Madden, Commissioner  
Tami Parker, Commissioner

## **MINUTES CULTURE AND ARTS COMMISSION MEETING AUGUST 15, 2013 6:30 p.m.**

**Meeting Location: San Bruno City Hall Conference Room 115  
567 El Camino Real, San Bruno**

1. **CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno Culture and Arts Commission was called to order by Chair Tobin at 6:30 p.m., Thursday, August 15, 2013.
2. **ROLL CALL/PLEDGE OF ALLEGIANCE:**  
Present: Chair Tobin, Commissioners Gamble, George, Livengood, Madden, Parker and Rosman Koodrin. Staff: Burns, Alita, and Gilfether
3. **ANNOUNCEMENTS:** None.
4. **REVIEW OF AGENDA:** The Agenda for August 15, 2013 was accepted as presented.
5. **APPROVAL OF MINUTES:** The minutes of June 20, 2013 and July 18, 2013 were accepted as presented.
6. **CONDUCT OF BUSINESS**
  - a. Discuss Refreshments at Movies in the Park: Chair Tobin informed the Commission that the Youth Activities Committee would not be providing refreshments this year at Movies in the Park. Tobin spoke with Council Member O’Connell, who indicated that she would be willing to organize refreshments for one or more films and donate the proceeds to the Friends of the Library. Staff will follow up with her.
7. **NEW BUSINESS:**
  - a. Discuss Potential Use of Metal Butterfly Sculptures: Commissioner Parker shared examples of metal butterfly sculptures she saw in planter boxes in Chicago. She suggested they could be a good alternative to real flowers and still add color while requiring no maintenance. Commissioner Livengood has contacts in Chicago and will try to find out more information about the source and cost of the sculptures and bring it to a future meeting for discussion.
8. **STAFF REPORTS:**

- a. Update on Preparations for Movies in the Park: Staff shared that Movies in the Park is being advertised on San Bruno Cable, Facebook, The Patch, and distributed on flyers during Concerts in the Park.
- b. Update on Centennial Art Project RFQ Applications: Staff shared that we have received one application and one inquiry so far. The RFQ is posted on the California Arts Council Public Art website and it has been sent to the National Arts Council, Society of Western Artists, local Commissions and to artists who have previously done work for the City.
- c. Discuss September 6, 2013 Centennial Art Site Meeting: Staff, Commissioners and potential artists will meet at City Hall at 2:00 p.m. on September 6, 2013. There will be a brief overview with time for questions and then the group will take the Senior Center bus up to the site at Sneath Lane and Claremont Drive. The meeting should take no longer than 1.5 hours total.
- d. Update on Transportation Mural: Interim Community Services Director Burns reported that there had been a very unfortunate mistake and that the transportation mural had been accidentally destroyed. Staff will return to the Commission with alternatives for their replacement.

**9. CORRESPONDENCE:** None.

**10. INFORMATION SHARING BY COMMISSIONERS:**

Commissioner Parker encouraged the Commission to view the Chamber of Commerce website and see the Gateway signs.

Commissioner Rosman Koodrin shared that the San Mateo County Poet Laureate should be selected by early October.

**11. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:** Public Comment was moved before item number 7. New Business.

The Commission heard public comment and received information from a resident with comments and suggestions related to the Commission's work plan related to cultural programming.

**12. AGENDA-BUILDING FOR NEXT MEETING AND FUTURE MEETINGS**

- Evaluate Gallery Exhibit Selections
- Update on Movies in the Park
- Review Process for Evaluating Centennial Art Project Applications
- Take New Commission Photo for City Publications

**13. ADJOURNMENT:** 7:51 p.m.

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Tracey Gilfether  
Library Services Coordinator

Cc: Mayor and City Council  
City Manager  
City Attorney  
City Clerk  
Community Services Director  
Community Development Director  
Assistant Community Services Director