

“The City With a Heart”



Tami Parker, Chair
Pamela Madden, Vice Chair
Pamela Gamble, Commissioner
Jeanne George, Commissioner
Bardi Rosman Koodrin, Commissioner
Carolyn Livengood, Commissioner
Melodie Tobin, Commissioner

MINUTES

SAN BRUNO CULTURE AND ARTS COMMISSION MEETING

June 19, 2014

6:30 p.m.

**Meeting Location: San Bruno City Hall, Conference Room 101
567 El Camino Real, San Bruno, CA 94066**

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: Please state your name and address; if you are representing an organization, please state the name of the organization. Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask staff to request that the Commission consider your comments earlier. It is the Commission's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Commission from discussing or acting on any matter not agendaized pursuant to State Law.

In compliance with Americans with Disabilities Act, individuals requiring accommodations for this meeting should notify Assistant Community Services Director John Alita at 650-616-7017 **48 hours** prior to the meeting.

- 1. CALL TO ORDER:** THIS IS TO CERTIFY THAT The San Bruno Culture and Arts Commission was called to order by Chair Parker at 6:31 pm, Thursday, June 19, 2014.
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE:** Present: City Council Liaison, Mayor Jim Ruane; Chair Parker, Commissioners Madden, Gamble, Livengood, and Tobin. Absent: Commissioner George and Rosman Koodrin. Staff: Community Services Director Burns, Assistant Community Services Director Alita.
- 3. ANNOUNCEMENTS:** None
- 4. REVIEW OF AGENDA:** The Agenda for June 19, 2014 was accepted with one change. Commissioner Tobin motioned to continue the discussion of the signal box painting project at the July 17, 2014 meeting, seconded by Commissioner Gamble. All Commissioners present voted unanimously to approve.

5. APPROVAL OF MINUTES: Commissioner Madden motioned to approve the minutes of May 15, 2014, seconded by Commissioner Livengood. All Commissioners present voted unanimously to approve.

6. OLD BUSINESS:

- a) **Discuss Ideas for Improvements to Posy Park:** Staff shared the community input from the Grade Separation Dedication suggesting moving the Sneath Lane Centennial Mosaic Mural to the new Posy Park. The project artist was also present and both the Commission and the artist were excited about the idea. The artist would need to make modifications to the design but was enthusiastic about the new location. Commissioner Livengood motioned to move the Sneath Lane Centennial Art Project to Posy Pak, subject to the logistics being worked out, seconded by Commissioner Gamble. All Commissioners presented voted unanimously to approve. The recommendation will be added to the June 24, 2014 City Council Meeting Agenda. Staff will work with the artist on the logistics of the change. Staff will also work with the Commission to determine a new project for the Sneath Lane site by the end of the year.
- b) **Discuss Possible Project to Paint Signal Boxes:** To be continued at next meeting.
- c) **Discuss Preparation of Annual Report to City Council:** The Commissions Annual Report will be presented to City Council on July 22, 2014. *(Note: The presentation is being moved to a different date, to be announced.)* Staff will bring back a draft of the report to the Commission at the July 17, 2014 meeting.

7. NEW BUSINESS:

- a) **Commissioner Participation in History Display at Community Day in the Park:** September 27, 2014, 10:30 a.m. – 4:00 p.m. is Community Day in the Park. Commissioners were invited by the Community Day planning committee to participate in the Centennial history display that is being organized. Commissioners discussed the idea of serving as docents for the display. Staff will develop a tentative schedule for their approval.

8. STAFF REPORTS

- a) Centennial Art Project Update: Discussed in item 6a.
- b) Movies in the Park Update: The official poll on the City website will be complete on June 30, 2014 and the final movies will be decided at the June 17, 2014 meeting.
- c) Public Art Fund Balance: After accounting for existing projects and the repair fund, the City Art Fund available balance is currently \$74,000

9. CORRESPONDENCE: None

10. INFORMATION SHARING BY COMMISSIONERS: None

11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None

12. AGENDA BUILDING FOR FUTURE MEETINGS

- Discuss Centennial Art Project
- Final Movie Selection for Movies in the Park 2014
- Discuss Possible Art Project for Sneath Lane
- Discuss Possible Project to Paint Signal Boxes
- Review Draft for Annual Report to the City Council
- Shakespeare in the Park
- Staff Reports: Art Fund Balance

13. ADJOURNMENT: Chair Parker adjourned the meeting at 7:40 pm

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