



## FIRE CAPTAIN

Department: Fire  
FLSA Status: Non-Exempt

Revision Date: 05/01/2016

### DEFINITION

Under direction of Battalion Chief or above, to have responsibilities for fire station operations on an assigned shift and to supervise subordinate personnel engaged in fire fighting and other activities.

### ESSENTIAL DUTIES

- Respond to fire, emergency rescue, EMS alarms and public service calls
- Assign firefighters and equipment
- Designate route to be taken to emergency and order placement of equipment in proper position for efficient operation
- Direct fire control operations until relieved by supervisor
- Direct subordinates and personally assists in extinguishing fires and in performing life saving and property protection work
- Supervise the return and servicing of equipment after calls
- Take charge of fire station and supervise and participate in the maintenance of quarters and equipment
- Evaluate performance of subordinates
- Maintain records and submits reports
- Conduct drills and classes
- Develop and present training to improve the service and safety level of fire fighting force
- Conduct fire prevention inspections to eliminate fire hazards through enforcement of fire codes and providing fire safety education
- Attends conferences and meetings to keep abreast of current trends in the field; represents the City Fire/ Emergency Medical Services (EMS) in local, county, state and other meetings.

### ESSENTIAL REQUIREMENTS:

#### Knowledge of:

- Principles, practices and procedures of modern fire fighting and protection of lives and property
- Policies and standards of the Fire Department and operation and maintenance of the types of apparatus and equipment used in fire fighting
- Local geography including location of mains, hydrants and major fire hazards of local jurisdictions
- EMS, rescue and resuscitation equipment and protection
- Principles of supervision and training
- Fire code and local codes
- Extrication procedures, hose evolutions, and ladder principles

- Fire ground tactics and strategy, salvage and overhaul techniques, ventilation practices and sprinkler operations
- Rescue practices, knots and ropes

Ability to:

- Lead people effectively under normal and emergency conditions
- Interpret and explain fire prevention laws and regulations
- Prepare clear, concise and complete reports
- Conduct training and drill sessions
- Understand and carry out written directions
- Crawl, twist upper body, climb ladders and work at heights
- Frequently lift and/or move up to 25-pounds and occasionally lift and/or move up to 150-pounds
- Work in a hazardous environment including electrical and mechanical hazards, to work in confined spaces; to work with hazardous materials and the ability to produce extreme effort/energy for short periods of time plus endurance
- Analyze situations quickly and draw logical conclusions; to remain calm and follow instructions under pressure, stress and emergency situations
- Work cooperatively with all those contacted in the course of work, tolerate others and their attitudes and get along in a community living environment
- Effectively use the following: emergency medical equipment, fire apparatus, fire pumps, hoses, and other standard fire fighting equipment, ladders, radio, pager, personal computer, phone, and motor vehicle

Skills:

- Safe and efficient use of hydraulic rescue tool, rescue ropes and pulley, EMS equipment, ventilation, salvage and communication equipment, manual forcible entry tools, and power saws
- Drive motorized apparatus defensively
- Visual and aural abilities as well as physical stamina and endurance required to perform the aforementioned duties

License:

- Class B or C Driver's License issued by the California DMV
- California EMT – Basic license

Education & Experience:

- At least five (5) years fire fighting experience within current department
- Completion of an Associate of Arts or Associate of Science Degree
- Completion of the State Officer Certification classes, Fire Officer I certification or Company Officer certification classes and paperwork submitted to State Fire Marshal's Office prior to applying for Captain's Test

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*