



Jovan D. Grogan
City Manager

January 13, 2023

RE: Potential Changes to Commercial Cannabis Regulations and Suspension of Cannabis Permits Submission Deadline

Dear Interested Party,

At the City Council meeting on January 10, 2023, the City Council directed staff to schedule a future agenda item to discuss potential changes to the City's Commercial Cannabis Regulations. Two specific changes were suggested for future consideration:

1. Reduce the total number of allowed businesses from a maximum of four to a maximum of two, with one being for distribution use only, and the second being retail and/or distribution; and
2. Remove the downtown (Central Business District) and The Shops at Tanforan from permitted locations for commercial cannabis operations.

Consideration of Ordinance Amendments

A special meeting of the City Council will be scheduled for January 24, 2023, at 7:00 pm.

At the meeting, the City Council will discuss possible amendments to the Commercial Cannabis Regulations. Members of the public may attend and comment, in-person at the San Bruno Senior Center (1555 Crystal Springs Rd, San Bruno, CA 94066) or by teleconference, via Zoom or telephone. The staff report for this agenda item will be published by the end of the week prior to the meeting and will include redlined ordinance language reflecting the changes suggested on January 10, 2023.

If the City Council directs staff to prepare Ordinance amendments on January 24, the timing of the meetings to consider the amendments will depend on the scope of those amendments. Amendments typically require at least three public meetings: one Planning Commission meeting, followed by two City Council meetings to introduce and then adopt any Municipal Code amendments related to commercial cannabis regulations.

Suspension of Operator's Permit Application Period

The potential Ordinance amendments may affect potential applications for Commercial Cannabis Operator's Permits (COOP). Therefore, ***the City of San Bruno is suspending the application period that was to end on January 17, 2023, until further notice.*** As such, the City will not accept any COOP applications or fees at this time.

Letter to Interested Party: Cannabis

Page 2 of 2

January 13, 2023

The intent is to reopen the application period promptly after the completion of the City Council's directed actions. If City Council decides not to amend the ordinance, the intent is to reopen the application period based on the existing regulations and set a new submission deadline. If City Council adopts Ordinance amendments, the intent is to republish the new application criteria and open a new application period.

Updates and Questions

The City will regularly update the Cannabis Regulations and Permitting page at <https://www.sanbruno.ca.gov/884/Cannabis-Regulations-Permitting> with the most up-to-date dates and information. If you have any questions or want to be added to the City's interested parties list for cannabis regulations, please email **cannabis@sanbruno.ca.gov**.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. D. Grogan', with a long horizontal flourish extending to the right.

Jovan D. Grogan
City Manager