



"The City With a Heart"

Rico E. Medina, Mayor  
Michael Salazar, Vice Mayor  
Sandy Alvarez, Councilmember, District 1  
Tom Hamilton, Councilmember  
Marty Medina, Councilmember, District 4

**MINUTES**  
**SAN BRUNO CITY COUNCIL REGULAR MEETING**  
**October 8, 2024**  
**7:00 PM**

**1. CALL TO ORDER**

The meeting was called to order at 7:00 pm.

**2. ROLL CALL**

Councilmembers Alvarez, Hamilton, M. Medina, Vice Mayor Salazar and Mayor R. Medina were all present.

**3. PLEDGE OF ALLEGIANCE**

Mayor R. Medina led the pledge.

**4. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

The following members of the public provided comments:

- Carlos Serrano-Quan
- Nav Singh
- Kris Gonzales
- Chris

**5. ANNOUNCEMENTS/PRESENTATIONS**

a. Join Fire Station 51, 555 El Camino Real, for their annual Open House on Saturday, October 12, 2024 from 10 am to 2 pm

b. The City is partnering with Recology for the second of two FREE community events! Please mark your October calendar for the Fall Community Drop-Off Day and the Fall Compost Giveaway.

The Community Day Drop-Off Event will be October 19 from 8am – 11am at 975 Sneath Lane, San Bruno. The Fall Compost Giveaway will be October 19 & 20 at 500 1st Ave, San Bruno

c. Proclamation Recognizing October 6 – 12, 2024 as Fire Prevention Week

**Fire Chief Ari Delay** introduced **Fire Marshal Gage Schlice** and accepted proclamation.

d. Proclamation Recognizing October 23 - 31, 2024 as Red Ribbon Week

**Police Captain Jeremy Brandenburg** accepted proclamation

e. Proclamation Recognizing October as Community Planning Month

**Community Development Director Peter Gilli** accepted proclamation

- f. Receive Annual Update from Parks & Recreation Committee  
**Committee Chair Mike Palmer** provided an oral presentation to the City Council.
- g. Receive Annual Update from Senior Advisory Board  
**Board Liaison Meghan Rosin** provided an oral presentation to the City Council.
- h. Presentation on Paid Parking Program  
**Police Captain Jeremy Brandenburg** presented the item to the City Council and answered questions.

The following members of the public provided comments:

- Jennifer Blanco
- Nav Singh

## 6. **CONSENT CALENDAR**

- a. Approve the Draft Special Meeting Minutes for October 2, 2024 and Regular Meeting Minutes for September 10, 2024 and September 24, 2024
- b. Approve Accounts Payable for September 23, 2024 and September 30, 2024
- c. Accept Payroll for September 22, 2024
- d. Consider Adoption of a Resolution Waiving the Purchasing Policy's Standard Form Agreement Requirement and Authorizing the City Manager to Execute a Master Subscription Agreement to Procure Budget Development Software for \$92,565 Over Three Fiscal Years and \$20,000 for One-Time Implementation Services
- e. Consider Adoption of a Resolution Authorizing the City Manager to Waive the City Rental and Special Event Fees in the Amount of \$275 for a Ribbon-Cutting Ceremony and Celebration for the New Rotary Pavilion on October 26, 2024
- f. Consider Adoption of a Resolution Approving the Revision of the Scope of Work for the Posy Park Improvement Project, Direct Staff to Make a Request to the County of San Mateo to Approve an Amendment to the Scope of Work, Appropriate an Additional \$135,000 from the Community Facilities Impact Fee Fund and Appropriate \$125,000 from the Public Art Fund to the Project and Determining the Project Is Exempt Under the California Environmental Quality Act
- g. Consider Adoption of a Resolution Accepting a Grant from the San Bruno Community Foundation for RAC Ramp Up to Operations in the Amount of \$2.25 Million, Authorizing Expenditure of the San Bruno Community Foundation Grant of \$1 Million for Fiscal Year 2024-25, Granting the Authority to the Community Services Director to Implement Subsidies, Promotions and Programs Within the Grant Provisions and Granting Authority to the City Manager to Execute Contracts in Cooperation Within the Grant Provisions
- h. Consider Adoption of a Resolution Rescinding Resolution No. 2023-104 and Appointing a Director and an Alternate Director to Serve on the Board of Directors of the Pooled Liability Assurance Network Joint Powers Authority (PLAN JPA) on Behalf of the City of San Bruno

No items were pulled for a separate vote.

No items were pulled for comments/questions.

No members of the public wished to speak under the Consent Calendar.

**M/S Salazar/Alvarez** to approve the Consent Calendar. Motion passed unanimously.

## 7. CONDUCT OF BUSINESS

- a. Consider Re-appointing Upcoming Expiring Members and Make New Appointments to Fill Current Vacancies on Commissions Boards and Committees on the Culture & Arts Commission; Emergency Preparedness Committee; Parks & Recreation Commission; and Revenue Measure Oversight Committee

**Mayor R. Medina** introduced the item and provided overview of selection process.

No members of the public wished to speak under this item.

**M/S Salazar/Alvarez** to approve everyone reapplying to a board and commission. Motion passed unanimously.

Culture & Arts Commission (Three vacancies: 2 full term and 1 partial term)

**M/S M. Medina/Salazar** nominated applicant Stephen Seymour to partial seat.

**M/S Hamilton/Salazar** to appoint **Stephen Seymour** to Culture & Arts Commission, partial seat, expires 10/31/2026. Motion passed unanimously.

**M/S Hamilton/M. Medina** nominated Nicole Hanhan.

**M/S Salazar/Hamilton** nominated Nader Abumuilish.

**M/S Salazar/Alvarez** nominated Nancy Foreman.

Councilmembers Alvarez, Hamilton, M. Medina and Mayor R. Medina voted for Nicole Hanhan.

Councilmember Alvarez and Vice Mayor Salazar voted for Nancy Foreman.

Councilmembers Hamilton, M. Medina, Vice Mayor Salazar and Mayor R. Medina voted for Nader Abumuilish.

**Applicants Nicole Hanhan** and **Nader Abumuilish** appointed to full term seats on the Culture & Arts Commission.

Emergency Preparedness Committee (One full term vacancy)

**M/S Salazar/R. Medina** nominated Steve Paganelli

**M/S Hamilton/M. Medina** nominated Philip Freeman.

Councilmembers Alvarez, Hamilton, M. Medina, Vice Mayor Salazar and Mayor R. Medina voted unanimously for Philip Freeman. **Applicant Philip Freeman** appointed to full term seat on the Emergency Preparedness Committee.

Parks & Recreation Commission (Three full term vacancies)

**M/S Hamilton/M. Medina** nominated Michelle Carranza.

**M/S Salazar/M. Medina** nominated John SeEVERS.

**M/S M. Medina/Hamilton** nominated Lily Cheng Zedler.

**M/S Hamilton/Alvarez** nominated Garrett Toy.

Councilmembers Alvarez, Hamilton, M. Medina, Vice Mayor Salazar and Mayor R.

Medina voted for Michelle Carranza.

Councilmembers Alvarez, Hamilton, M. Medina, Vice Mayor Salazar and Mayor R. Medina voted for John Seevers.

Councilmembers Alvarez, Hamilton, Vice Mayor Salazar and Mayor R. Medina voted for Garrett Toy.

Councilmember M. Medina voted for Lily Cheng Zedler.

**Applicants Michelle Carranza, John Seevers and Garrett Toy** appointed to full term seats on Parks & Recreation Commission.

Revenue Measure Oversight Committee (One full term vacancy)

**M/S/ Salazar/Alvarez** to appoint Lily Cheng Zedler to Revenue Measure Oversight Committee. Motion passed unanimously.

8. **COUNCIL COMMITTEE REPORT OUT**

The following member(s) of the City Council provided comments:

- Councilmember Hamilton

9. **COMMENTS FROM COUNCIL MEMBERS**

The following member(s) of the City Council provided comments:

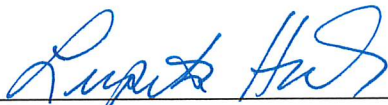
- Councilmember M. Medina
- Councilmember Hamilton
- Councilmember Alvarez
- Vice Mayor Salazar
- Mayor R. Medina

**City Manager Alex McIntyre** introduced **Assistant to the City Manager Brian Adam** to the City Council.

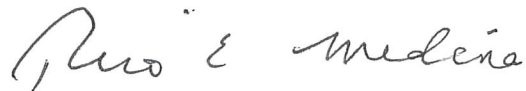
10. **ADJOURNMENT**

The meeting adjourned at 8:27 pm to the next Regular City Council Meeting on October 22, 2024 at 7:00 pm.

These City Council meeting minutes were prepared by Lupita Huerta, City Clerk, and presented to the City Council for approval at the regular meeting of October 22, 2024.



Lupita Huerta  
City Clerk



Rico E. Medina  
Mayor