



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

February 1, 2023 - 7:00 pm

San Bruno City Hall
567 El Camino Real
San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
John Lampros (Vice-Chair)	X	
Stephen Seymour (Chair)	X	
Rhonda Collins	X	
Roberta Hannibal	X	
Sean Quinn	X	

Staff in Attendance:

Hae Won Ritchie, Public Works Department
Harry Yip, Public Works Department
Ed Rios, Police Department

Public in Attendance Total: 0

2. REVIEW OF AGENDA

Approved as submitted.

3. APPROVAL OF PREVIOUS MINUTES

A. Minutes of the January 11th, 2023 meeting

Motion to approve minutes for January 11th, 2023 by Rhonda Collins, second by Roberta Hannibal.
(M/Collins, S/Hannibal. 5-0-0) Approved.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

.None

5. REGULAR BUSINESS

A. Presentation of Previous TSPC Recommendations and Approvals from 2021 through 2022

Harry Yip reviewed the previous TSPC recommendations and approvals from 2021 through 2022, including completed items, items pending implementation by the developer or Public Works staff and items pending Council approval.

PUBLIC COMMENT PERIOD OPEN

None

PUBLIC COMMENT PERIOD CLOSED

Roberta Hannibal inquired if any items went before City Council that did not get approved?

Harry Yip advised the item on Oxford and Darby was not approved. Council asked for additional information.

Rhonda Collins inquired about crosswalks that were recommended on San Bruno Avenue from 2020-2021, not seeing here.

Harry Yip advised they have a project going out to bid for a crosswalk for Green & San Bruno Ave.

Hae Won advised they may have been installed in 2020.

John Lampros advised that one of the three were completed.

Rhonda Collins asked the committee to follow up on that item.

Stephen Seymour inquired about having a tracking tool on past and on-going projects.

Hae Won Ritchie stated she will confer with Harry Yip on possibilities for a tracking tool.

B. Receive Report on Local Road Safety Plan

Harry Yip presented the background of the Local Road Safety Plan for 2020-2023, including the goals, traffic collision history, resident feedback shared, safety emphasis areas and data gathered by location.

PUBLIC COMMENT PERIOD OPEN

None

PUBLIC COMMENT PERIOD CLOSED

John Lampros asked if it is adopted, will staff start developing the plan or does it go back to TSPC.

Harry Yip advised this will be a guideline document; it will not be binding. It will help staff develop projects and apply for grant opportunities.

Sean Quinn asked if anything else be added later for approval. There is a concern about school safety.

Harry Yip advised staff is on a strict deadline to complete the plan and present it to Caltrans to receive funding. The plan should be revisited in five years. The Safe Routes to School Plan has already gone to Council and will address school safety.

Stephen Seymour asked if we are going to do a check in annually on the plan.

Harry Yip concurred but the frequency has not been determined.

Rhonda Collins has hopes that with this plan there will be opportunities to educate the community and the public.

6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES

None

7. COMMENTS FROM COMMITTEE MEMBERS

John Lampros thanked staff, Sergeant Rios and all those present tonight. It is rewarding to see all the things that have been accomplished in the last two years, and we appreciate the staff, and the work that happens behind the scenes. We get the polished final presentation and there is a lot of work to make it happen. Really appreciate our fellow committee members for your time and energy for doing this. Condolence to you Stephen, didn't have an opportunity to say so, condolences to you and your family.

Stephen Seymour received emails from residents regarding reaching out to the City about a large number of limo drivers parking at the lower avenues of 6th and 7th Avenue. He is unclear how to enforce this. Regarding Florida Park traffic calming, there was a recent accident late at night. Santa Lucia Avenue is getting a lot of traffic especially off of Poplar and Linden, need to bring the issues forward about the side streets. The Committee needs to have a tracking tool on public requests.

8. COMMENTS FROM STAFF

Harry Yip thanked David Wong for his work on the LRSP project.

Ed Rios stated PD has received complaints similar to Stephen Seymour's concerns and they are being addressed.

9. ADJOURNMENT

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on March 1, 2023 at 7 p.m. Approved.