



**“The City with a Heart”**

Kris Gonzales, *Parks and Recreation Commission*  
Auros Harman, *Planning Commission*  
Kelly Lethin, *Planning Commission*  
Linda Mason, *City Council*  
Malissa Netane-Jones, *San Bruno Community Foundation*  
Michael Palmer, *Parks and Recreation Commission*  
Michael Salazar, *City Council*  
Jim Ruane, *San Bruno Community Foundation*

## **MINUTES**

### **Recreation and Aquatic Center Advisory Committee**

**January 19, 2022**

**5:30 p.m.**

1. **CALL TO ORDER** – Michael Salazar called the meeting to order at 5:30 p.m.
2. **ROLL CALL** – Present: Kris Gonzales, Auros Harman (late), Kelly Lethin, Linda Mason, Malissa Netane-Jones, Michael Palmer, Michael Salazar, and Jim Ruane.
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** – None.
4. **ACCEPTANCE OF MINUTES** – The Committee accepted the minutes of the December 15, 2021 meeting. 6-0-1 with Committee Member Harman absent from the vote.
5. **NEW BUSINESS**
  - a. Construction Update and Look Ahead Schedule
    - i. Project Information Update
    - ii. Completed To Date
    - iii. Schedule Update
    - iv. Change Order Report
    - v. What’s Happening Next 30 Days

**City Manager Jovan Grogan** introduced new Committee Member Malissa Netane-Jones, San Bruno Community Foundation Board President.

**Project Manager Rodrigo Macaraeg** provided a PowerPoint presentation. He stated that it is estimated that 5% of the project is completed as of the end of December. Completed to date through January 14, 2022 are the tree removals on Crystal Spring Avenue, the temporary water line bypass, and the retaining wall work mobilization. The geopier structural evaluation required less geopier which resulted in contract savings. Due to rainy days over the past month, schedule adjustments were made to completion dates, but still looking at a fall 2023 project completion. There is no change to the change orders since the last meeting. In the next 30 days will be the completion of the water line bypass, removal of the old line, and construction of the retaining wall.

**Public Works Director Matt Lee** spoke about requests that will be going to City Council within the next 30 days. The requests are to amend consultant agreements based on June 8, 2021 approved budget, amend additional consultant support identified after June 8, 2021, and approve construction funding adjustments.

**City Manager Jovan Grogan** stated appropriation adjustments are needed because work is being done sooner rather than later. Necessary sidewalk improvements in the park on DeSoto Road and on the east side will be adding to the project. Next committee meeting on February 16<sup>th</sup> will need to be rescheduled due to a special City Council meeting that day so if possible, the next meeting will be moved to the first week in February.

Discussion about proposed sidewalk changes, crossings, pedestrian pathways, and improvements to paths that cross the creek.

**City Manager Jovan Grogan** stated that a number of trees were cut down along Crystal Springs Road on City property because they posed a hazard. Currently the trees on the northern side of the road on private property are being evaluated. Costs are being analyzed to remove these trees and a plan is being devised to work with the homeowners. Other trees that border the south side of the property are being reevaluated for any risks they pose.

**Vice Mayor Linda Mason** asked about the lack of workers in the last couple of weeks. **Project Manager Rodrigo Macaraeg** explained that the inactivity was due to the rainy days last month which caused the grade to be wet.

**Committee Member Jim Ruane** supports the evaluation of the eucalyptus trees.

6. **ADJOURNMENT** – Meeting adjourned at 5:59 p.m.