



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

GOVERNOR'S EXECUTIVE ORDER N-29-20****
CORONAVIRUS COVID-19
AND SAN MATEO COUNTY HEALTH DIRECTIVE
FROM MARCH 14, 2020

On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the current Shelter-In-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on April 29, 2020; the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, San Bruno City Hall is no longer open to the public for meetings of the Parks and Recreation Commission.

If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email us at sbcs@sanbruno.ca.gov. The length of all emailed comments should be commensurate with the three minutes customarily allowed per speaker, which is approximately 300 words total. Emails received before the special or regular meeting start time will be forwarded to the Parks and Recreation Commission, posted on the City's website and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the Parks and Recreation Commission and filed with the agenda packet becoming part of the public record for that meeting.

Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact Amy Bohlen, Executive Assistant, 48 hours prior to the meeting at (650) 616-7180 or by email at sbcs@sanbruno.ca.gov. Notification in advance of the meeting will enable the City of San Bruno to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

AGENDA
SENIOR CITIZENS ADVISORY BOARD
Tuesday, May 17, 2022 • 9:00 a.m.

WELCOME TO OUR ADVISORY BOARD MEETING: If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us 48 hours prior to the meeting (616-7150).

Zoom Meeting Details:

Join Zoom Meeting

<https://us06web.zoom.us/j/85638310528?pwd=cGFpRmtaWHU1c1BGUU5xMzJTZWl2UT09>

Meeting ID: 856 3831 0528

Passcode: 653662

One tap mobile 1-720-707-2699 US

1. **CALL TO ORDER/ROLL CALL:** Chair Bunny Epperson, Vice Chair Priscilla Martinez, Herb Chu, Barbara Cox, Linda Holman, Ralph Olcese, Joyce Satow
2. **PLEDGE OF ALLEGIANCE:**
3. **REVIEW OF AGENDA:**
4. **ACCEPTANCE OF MINUTES:** April 19, 2022
5. **CONSENT CALENDAR:**
6. **PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:** Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.
7. **UNFINISHED BUSINESS:**
 - a. Receive and File Monthly Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data
8. **NEW BUSINESS:**
9. **ITEMS FROM BOARD MEMBERS:**
10. **ITEMS FROM STAFF:**
 - a. Oral Update on Senior Parking Lot and Trash Enclosure Construction Project
11. **ADJOURNMENT**

The next regular Senior Citizens Advisory Board Meeting will be held on June 21, 2022, at 9:00 a.m. via Zoom.



MEETING MINUTES

Senior Citizens Advisory Board April 19, 2022

1. **Call to Order/Roll Call:** Chair Epperson called the meeting of the Senior Citizens Advisory Board to order at 9:02 a.m. Board Members Present: Chair Bunny Epperson, Vice Chair Priscilla Martinez, Herb Chu, Linda Holman, Joyce Satow. Excused: Barbara Cox, Ralph Olcese. Staff Present: Danielle Brewer, Ann Mottola, Mary Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Epperson led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the March 15, 2022 meeting.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **UNFINISHED BUSINESS:**
 - a. Receive and File Monthly Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data – **Superintendent Brewer** presented.

Board Member Chu asked if mahjong was still available as a drop-in or was it on Mondays only. **Superintendent Brewer** stated that it was mostly Mondays only. He also stated that it was a good sign that seated yoga was doing well and bridge had come back.

Chair Epperson asked about the cash donation column on the Nutrition Site report. **Superintendent Brewer** stated that she would add it back in.

Board Member Satow asked why guests over 60 aren't listed. **Superintendent Brewer** stated that there are no guests over 60. Anyone over 60 pays the suggested donation and anyone under 60 was technically a guest and pays the fee. Anyone over 60 fills out an intake form.

Board Member Holman asked how the new system was going with San Bruno residents being given priority for lunches. **Superintendent Brewer** stated that there have been about 35 reservations a day. So far it is going smoothly.
 - b. Review and Discuss Congregate Nutrition Suggested Donation and Under 60 Fee – **Superintendent Brewer** presented. **Board Member Chu** stated that when he originally brought this up, it was to address not necessarily the regular meals, but party day fees due to extra staffing and extra hours. **Board Member Martinez** stated that she was in favor for keeping costs the same. **Superintendent Brewer** stated that the suggested donation for anyone over 60 for parties was \$6, but the person could donate whatever he or she was able to afford. **Chair Epperson** asked about 2021/2022 estimated expenses and revenue. **Director Mottola** stated that there are different cost recovery ranges and for senior programs there was even more latitude. The report was not staff driven. **Chair Epperson** asked if the Nutrition Site Council contributed financially to anything besides the food program.

Superintendent Brewer stated that they paid for all of the entertainment. **Board Member Chu** stated that the Nutrition Site Council also paid for the bus. **Superintendent Brewer** stated that they contributed to purchasing the bus, but they didn't pay for anything ongoing such as the gas or maintenance. **Chair Epperson** asked about bingo on Sundays. **Superintendent Brewer** stated that the Nutrition Site Council would test out Sunday bingo on May 22nd and Thursday night bingo might be brought back in June.

Discussion about fees. Item would be brought back at a future meeting, maybe October or November.

Superintendent Brewer announced that the Mother's Day party would be combined with the Father's Day party in June due to the parking lot construction. This would be announced in the newsletter.

8. **NEW BUSINESS:** None.

9. **ITEMS FROM BOARD MEMBERS:**

Board Member Chu reminded everyone that Earth Day would be on April 22nd and everyone needed to do a better job of conserving resources.

Board Member Satow stated that she had been asked the following questions by Senior Center members. Would it be possible to reopen Freddy's Café? When would the Variety Show return? Could the Japanese Karaoke class be rejuvenated? Could a crossing guard be posted between the upper and lower parking lots from 10:30am – 1:00pm? **Supervisor Tessier** stated that the variety show and karaoke weren't brought back due to Covid and staffing. **Superintendent Brewer** stated that Freddy's Café was run by the Nutrition Site Council. The Council doesn't have a volunteer to staff. She would speak to the Police Department about what the process would be to get a crossing guard.

Board Member Holman recommended revisiting pricing for the under 60 age group before October. **Superintendent Brewer** suggested that the Board Members think about it and tell her next month when they would like to revisit.

10. **ITEMS FROM STAFF:**

Supervisor Tessier thanked everyone for their hard work. She stated that this was her last meeting. **Superintendent Brewer** stated that Supervisor Tessier's last day would be April 29th. There would be an open house on that day.

11. **ADJOURNMENT:** Meeting was adjourned at 9:39 a.m.

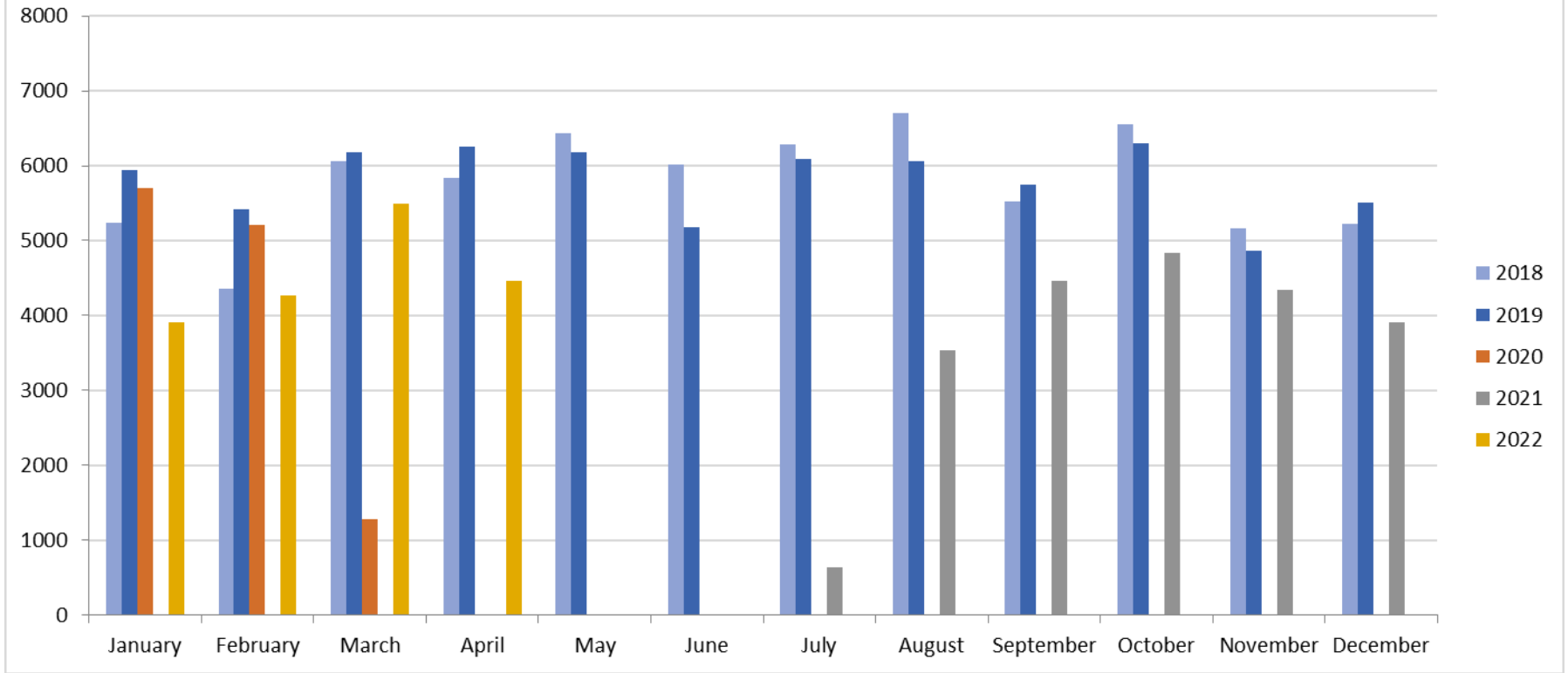
Class Attendance Month of April 2022

Mondays		Thursdays	
Class	Attendance	Class	Attendance
Hiking	53	Softball	54
Ceramics	25	Fun & Fitness	44
Mahjong	60	Creative Writing	33
Bocce	118	Yoga	53
Tap	47	Pedro	97
Billiards	56	Music & Motion	42
Computer Club	21	American Line Dancing	33
Bingo	223	Painting	19
Pilates/Yoga	27	Computer Club	10
Yoga	34	Billiards	55
Art Appreciation	6		
Tuesdays		Fridays	
Class	Attendance	Class	Attendance
Spanish	42	Hiking	55
Bocce	94	Knitting	23
Zumba Gold	118	Movie	15
Sit & Be Fit	54	Zumba Gold	92
Beginner Line Dance	112	Bingo	183
Ukulele	26	Ping Pong	42
Billiards	51	Billiards	53
Computer Club	5	Bridge	12
Taxes	30	Seated Yoga	61
		Party	150
Wednesdays		Sundays	
Class	Attendance	Class	Attendance
Hiking	54	Line Dance 4/3	29
Stained Glass	24	Line Dance 4/10	17
Advanced Line Dance	12	Ballroom Dance 4/24	50
Beginner Line Dance Review: Dolly	60		96
Billiards	48		
Horseshoes	18		
American Line Dance	27		
Bingo	259		
Current Events	32		
Computer Club	29		
Presentation	130		

Nutrition Site Report - April 2022

Day	Date	Congragate Meals	Guests	Disabled Under 60	Total Meals	Senior Donations	Guest Fees	Raffle Income
Fri	1	107	3	0	110	294.00	16.50	
Mon	4	116	0	0	116	215.00	0.00	
Tues	5	103	1	0	104	229.50	5.50	
Wed	6	100	2	0	102	128.00	11.00	
Thur	7	78	0	0	78	255.00	0.00	
Fri	8	149	0	0	149	894.00	0.00	74.00
Mon	11	99	0	0	99	130.00	0.00	
Tues	12	98	1	0	99	193.50	5.50	
Wed	13	98	3	0	101	254.00	16.50	
Thur	14	77	0	0	77	203.50	0.00	
Fri	15	92	12	0	104	334.00	66.00	
Mon	18	110	0	0	110	172.00	0.00	
Tues	19	104	1	0	105	316.50	5.50	
Wed	20	115	1	0	116	252.50	5.50	
Thur	21	75	0	0	75	250.50	0.00	
Fri	22	115	2	0	117	284.00	11.00	
Mon	25	130	1	0	131	193.50	5.50	
Tues	26	112	0	0	112	254.00	0.00	
Wed	27	91	0	0	91	181.00	0.00	
Thur	28	70	2	1	73	127.00	11.00	
Fri	29	117	1	0	118	262.00	5.50	
Total		2,156	30	1	2,187	5,423.50	165.00	74.00

Historical Sign-In Data



	January	February	March	April	May	June	July	August	September	October	November	December
2018	5241	4364	6055	5832	6436	6019	6292	6706	5519	6548	5168	5231
2019	5936	5424	6176	6249	6177	5179	6098	6066	5748	6293	4869	5503
2020	5709	5206	1284	0	0	0	0	0	0	0	0	0
2021	0	0	0	0	0	0	642	3540	4460	4834	4345	3914
2022	3902	4260	5499	4461								