



## “The City with a Heart”

Nicole Hanhan, Chair  
Stephen Seymour, Vice-Chair  
Nader Abumuilish, Commissioner  
Jeanne George, Commissioner  
Janet Monaghan, Commissioner

### AGENDA Culture and Arts Commission Meeting September 18, 2025 6:30 PM

<b>IN PERSON* MEETING LOCATION</b>  San Bruno City Hall 567 El Camino Real, Conference Room 115 San Bruno, CA 94066  *Please turn off all electronic devices before the start of the meeting to prevent disruptions*	<b>Zoom Link</b> <a href="https://sanbruno-ca-gov.zoom.us/j/87948628509">https://sanbruno-ca-gov.zoom.us/j/87948628509</a>  <b>Phone Line:</b> 1-669-444-9171 <b>Webinar ID:</b> 879 4862 8509 <b>Webinar Password:</b> 339456  *Teleconference broadcasting is offered in the meeting via Zoom as a courtesy to the public.  **No public comment accepted via Zoom
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**PUBLIC COMMENT:** In person attendees who want to provide public comment will be asked to fill out a speaker card and turn it in to Tim Wallace, Culture and Arts Commission staff liaison. Public comment may also be emailed to [cultureandarts@sanbruno.ca.gov](mailto:cultureandarts@sanbruno.ca.gov). Comments received via email will not be read aloud during the meeting.

**ACCESSIBILITY:** In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or modifications to participate in this meeting should contact Tim Wallace 48 hours prior to the meeting at (650) 616-7084 or via email at [twallace@sanbruno.ca.gov](mailto:twallace@sanbruno.ca.gov).

\*Any disclosable public writings related to an open session item on a regular meeting agenda and distributed by the City to at least a majority of the Culture and Arts Commission less than 72 hours prior to that meeting are available for public inspection at the City Clerk’s Office at City Hall located at 567 El Camino Real, San Bruno, California during normal business hours. In addition, the City may also post such documents on the City’s Website at <https://www.sanbruno.ca.gov/AgendaCenter>.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. REVIEW OF AGENDA**
- 5. ACCEPTANCE OF THE MINUTES:** July 17, 2025
- 6. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**  
*Individuals allowed three minutes. It is the Culture and Arts Commission’s policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Culture and Arts Commission from discussing or acting upon any matter not agendaized pursuant to State Law.*

**7. CONDUCT OF BUSINESS**

- a. Receive Report and Provide Feedback on Preparation for Annual Report to City Council
- b. Report Out on Centennial Plaza Activation ad-hoc Committee Meetings (Oral)
- c. Report Out on Review of Art and Culture Programs and Events ad-hoc Committee Meeting (Oral)

**8. ITEMS FROM COMMISSIONERS**

**9. ITEMS FROM STAFF**

- a. Resignation of Commissioner Gamble (Oral)
- b. Report Out on Movies-in-the-Park (Oral)
- c. Report Out on Release of Posy Park Sculpture Call to Artists (Oral)
- d. Invitation to Dia de los Muertos event (Oral)

**10. ADJOURNMENT**

**The next Regular Culture and Arts Commission meeting will be held  
on November 20, 2025 at 6:30 p.m.**

POSTING: I declare a copy of this agenda was posted at City Hall, 567 El Camino Real, San Bruno, among other locations in the city limits of San Bruno on September 11, 2025, by 6:00 p.m.



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Lupita Huerta, City Clerk



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### MEETING MINUTES

#### Culture and Arts Commission July 17, 2025

1. **CALL TO ORDER:** Chair Hanhan called the meeting of the Culture and Arts Commission to order at 6:34 p.m.
2. **ROLL CALL:** Commissioners Present: Chair Nicole Hanhan, Vice-Chair Stephen Seymour, Nader Abumuailish, Jeanne George, and Janet Monaghan. Commissioner Absent: Pamela Gamble. Staff Present: Ibarra, Karlen (virtually), and Wallace.
3. **PLEDGE OF ALLEGIANCE:** Commissioner Monaghan led the Pledge of Allegiance.
4. **REVIEW OF AGENDA:** No changes.
5. **ACCEPTANCE OF MINUTES:** Minutes from May 15, 2025. **MSC Abumuailish/Monaghan.** Accepted 5-0.
6. **PUBLIC COMMENT:** The following members of the public provided comments: Rebecca Molano, Mario Guitron, Nounie Siy, Nick Rackard-Hilt, Matt Jones, Jennifer Blanco, and Vice-Mayor Marty Medina.
7. **CONDUCT BUSINESS:**
  - a. Review Ad-Hoc Committees for 2025-26 Culture and Arts Work Plan – **Superintendent Wallace** presented the staff report. Commissioners reviewed the Ad-Hoc Committees, redistributed tasks, and removed and added goals. 1) Assist with promotion of City arts and culture events – Commissioners involved: All. 2) Explore feasibility of programming of Centennial Plaza and downtown area – Ad-Hoc Committee: **Commissioners Hanhan, Seymour, and Monaghan.** 3) Jury public art proposals, subject to public art implementation – Ad-Hoc Committee: **Commissioners Abumuailish, George, and Seymour.** 4) Downtown Murals – Completed and Removed. 5) Art on Loan Program for Recreation and Aquatic Center – Ad-Hoc Committee: **Commissioners George, Hanhan, and Monaghan.** 7) Light Art Installations – Removed. 8) Library Card Design Contest – Completed and Removed. 9) Winter Windows Wonderland – Ad-Hoc Committee: **Commissioners Abumuailish, George, and Monaghan.** 10) Lunar New Year – Commissioners involved: volunteering. 11) Juneteenth – Commissioners involved: volunteering. 12) Dia de los Muertos – Commissioners involved: volunteering. 13) Dance Performances – Removed. 14) Review of art and culture programs and events supported by Culture and Arts Commission – Added - Ad-Hoc Committee: **Commissioners Abumuailish, Hanhan, and Seymour.** Unanimous.
  - b. Receive Report on Voting Results for Movies-in-the-Park – **Superintendent Wallace** presented the staff report and announced the chosen movies: Inside Out 2, Moana 2, Despicable Me 4, and Wicked Sing-Along. He stated that staff is working on upgrading the event.
  - c. Announcement of Artists Selected for Community Art Gallery 2025-2026 – **Superintendent Wallace** presented the staff report and reviewed the work of the selected artists: Michael Stewart, Rona Foster, Vera Fainshtein, and Cameron Burns.

**8. ITEMS FROM COMMISSION MEMBERS:**

- a. **Vice-Chair Seymour** invited everyone to the San Mateo County celebration of the arts on September 28<sup>th</sup> in downtown San Mateo. There will be artists booths, music, dance, poetry, and a battle of muralists.
- b. **Chair Hanhan** invited everyone to take part of Unity Day event happening on September 27<sup>th</sup> in downtown San Bruno.
- c. **Chair Hanhan** requested to hold a Special Meeting on August 21<sup>st</sup> from 6:30pm to 8:00pm to learn more about Unity Day.

**9. ITEMS FROM STAFF:**

- a. Mural Program Update - **Superintendent Wallace** informed that the Mural Policy is tentatively scheduled to go before City Council on August 26<sup>th</sup>.
- b. Posy Park Sculpture Update - **Superintendent Wallace** informed that location for the new sculpture within Posy Park has been selected and a Call for Artists has been developed. Staff is working to create an Artist's Agreement to accompany the Call for Artists.
- c. Report Out on Juneteenth event - **Superintendent Wallace** spoke about the 4<sup>th</sup> Annual Juneteenth event held on June 7<sup>th</sup> at the San Bruno City Park. Very well received by the 600 people who attended. The event was organized in collaboration with the City of Millbrae and sponsored by the Culture and Arts Commission.
- d. Invitation to Community Day - **Superintendent Wallace** invited everyone to Community Day on July 19<sup>th</sup> from 12:00pm to 5:00pm at the San Bruno City Park.

- 10. ADJOURNMENT:** With no other business to be conducted, **Chair Hanhan** adjourned the meeting at 8:08 p.m.



**DATE:** September 18, 2025  
**TO:** Culture and Arts Commission  
**FROM:** Tim Wallace, Community Services Superintendent  
**SUBJECT:** Receive Report and Provide Feedback on Preparation for Annual Report to City Council

## **BACKGROUND**

Every October the Commission presents its annual report to the City Council. The report includes the Commission's accomplishments over the past 12 months as well as its goals for the following 12 months. The Commission is scheduled to present its annual report to the City Council in-person on Tuesday, October 14, 2025.

## **DISCUSSION**

Prior to writing the report, Staff is seeking the input of Commissioners regarding the Commission's accomplishments during the past 12 months and its goals for the next 12 months. The Commission's accomplishments and goals will be included as part of the annual report to the Council.

Since the Commission's 2024 report Council, the Commission has accomplished the following:

- Developed a 2025 Work Plan to Provide Recommendations for Specific Potential Initiatives
- Sponsored Library Art Gallery Program and Provided Stipend to Program Artists
- Sponsored Holiday Window Art Contest
- Sponsored Movies-in-the-Park
- Sponsored Día de los Muertos Event
- Sponsored Lunar New Year Event
- Sponsored Juneteenth Event
- Sponsored Shakespeare in the Park
- Developed and Approved Mural Program
- Released Call to Artists for Posy Park Sculpture
- Approved Artists and Musical Groups for Monthly Centennial Plaza Event

Over the next twelve months the Commission will:

- Complete 2025 Work Plan Recommending Specific Commission Initiatives
- Develop 2026 Work Plan
- Sponsor Holiday Windows Art Contest
- Sponsor Library Art Gallery Program
- Sponsor Movies-in-the-Park
- Sponsor Día de los Muertos Event

- Sponsor Lunar New Year Event
- Sponsor Juneteenth Event
- Sponsor Shakespeare in the Park Event

## **RECOMMENDATION**

Staff recommends that Commissioners provide feedback to Staff regarding topics to be included as part of the Commission's report to Council.

In addition, Staff recommends the Commissioners select a representative to present the annual report to City Council.

## **FISCAL IMPACT**

None

## **ATTACHMENTS**

None