



“The City with a Heart”

Mike Palmer, Chair
Kris Gonzales, Vice Chair
Lorry Greenberg
Jessica Martinucci
David Nigel
Lucy Zamattia
Michael Zastrow
Wesley Liu, Youth Representative

AGENDA SAN BRUNO PARKS AND RECREATION COMMISSION August 16, 2023 6:30 PM

IN PERSON* MEETING LOCATION San Bruno City Hall 567 El Camino Real, Conference Room 115 San Bruno, CA 94066 *Please turn off all electronic devices before the start of the meeting to prevent disruptions*	Zoom Link: https://sanbruno-ca-gov.zoom.us/j/86430126407 Phone Line: 1-669-444-9171 Webinar ID: 864 3012 6407 Webinar Password: 761562
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PUBLIC COMMENT: In person attendees who want to provide public comment, will be asked to fill out a speaker card and turn it into Damian Sandholm. Virtual attendees can comment by using the “Raise Hand” feature in Zoom to request to speak. For dial-in comments press *9 to “Raise Hand” and *6 to unmute. Public comment may also be emailed to dsandholm@sanbruno.ca.gov. Comments received via email will not be read aloud during the meeting.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or modifications to participate in this meeting should contact Damian Sandholm 48 hours prior to the meeting at (650) 616-7180 or via email at dsandholm@sanbruno.ca.gov.

*Any disclosable public writings related to an open session item on a regular meeting agenda and distributed by the City to at least a majority of the Parks and Recreation Commission less than 72 hours prior to that meeting are available for public inspection at the City Clerk’s Office at City Hall located at 567 El Camino Real, San Bruno, California during normal business hours. In addition, the City may also post such documents on the City’s Website at <https://www.sanbruno.ca.gov/AgendaCenter>.

Please note: Commission policy allows a maximum of three (3) minutes for individual comments.

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE:** Chair Mike Palmer, Vice Chair Kris Gonzales, Lorry Greenberg, Jessica Martinucci, David Nigel, Lucy Zamattia, Michael Zastrow, Youth Representative Wesley Liu
- 2. REVIEW OF AGENDA:**
- 3. ACCEPTANCE OF THE MINUTES:** May 17, 2023
- 4. CONSENT CALENDAR:**
- 5. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission’s policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the “Brown Act”, prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)

6. UNFINISHED BUSINESS:

- a. Continue Discussion on Recreation and Aquatic Center Implementation Plan Presentation from January 18, 2023

7. NEW BUSINESS:

- a. Introduction of New City Manager, Alex McIntyre

8. ITEMS FROM COMMISSIONERS:

- a. RAC Construction Advisory Committee Meeting Recap
- b. Park Tour Schedule

9. ITEMS FROM STAFF:

- a. Presentation on Completed Summer Programs
- b. City Park Baseball Diamond 3 Repair Update

10. ADJOURNMENT

**The next regular Parks and Recreation Commission Meeting
will be on Wednesday, September 20, 2023.**



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MINUTES

Parks and Recreation Commission Meeting May 17, 2023

1. **Call to Order/Roll Call/Pledge of Allegiance:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:30 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Liu, Nigel, Zamattia, and Zastrow (late). Excused Absence: Martinucci. Staff Present: Harden, Rosin, Sandholm, and Venezia.

Recreation Supervisor Jarrod Harden led the Pledge of Allegiance.

2. **REVIEW OF AGENDA: MSC Liu/Nigel.** 6-0.
3. **ACCEPTANCE OF THE MINUTES:** Minutes from April 19, 2023. **MSC Nigel/Liu.** 5-0-1.
4. **CONSENT CALENDAR:** None.
5. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.
6. **UNFINISHED BUSINESS:**
 - a. Continue Discussion on Recreation and Aquatic Center Implementation Plan Presentation from January 18, 2023
7. **NEW BUSINESS:** None.
8. **ITEMS FROM COMMISSIONERS:**
 - a. RAC Construction Advisory Committee Meeting Recap – **Chair Palmer** read an email update and answered questions.

Commissioner Greenberg announced she attended last Friday’s movie in the park presented by the Library. She stated that she started her park visits. She asked about the slide at Grundy Park. **Parks Manager Venezia** answered her questions.

Commissioner Nigel thanked staff for the way they were promoting programming. He spoke about Bike To Wherever Day. He spoke about CAPRCBM. He attended and spoke at the last City Council meeting about Crestmoor fields. Tonight was his 53rd Anniversary on the Commission.

Commissioner Liu announced that May was Mental Health Awareness month and spoke about improving attendance in the parks through social media.

Commissioner Zamattia asked about the status of the outdoor pool.

Commissioner Zastrow stated that last month’s Community Cleanup project was amazing.

9. ITEMS FROM STAFF:

- a. Presentation on Summer Programs – **Recreation Supervisor Meghan Rosin** presented and answered questions. The Commission requested a wrap up at the end of the summer.
- b. City Park Baseball Diamond 3 Repair Update – **Acting Director Sandholm** stated that this would be going to City Council on May 23rd for approval and explained the scope of the project.

10. ADJOURNMENT: With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:40 p.m.

DRAFT

City of San Bruno
Parks & Recreation Commission
Park Visit Schedule for Commissioner Palmer
September & October 2023

Monday, September 25

8:30 AM - Lomita Park
8:50 AM - Florida Avenue Green Space
9:10 AM - San Bruno 4H & Community Garden
9:40 AM - Lion's Park/Field
10:15 AM - 7th Avenue Park

Tuesday, September 26

11:15 AM - Japanese Internment Memorial
11:40 AM - Posy Park
12:00 PM - Lions Club Mural
12:15 PM - Centennial Park

Thursday, September 28

9:30 AM - 7th & Walnut Park
9:50 AM - Herman Tot Lot
10:00 AM - Bayshore Circle Park
10:30 AM - Forest Lane Park

Thursday, October 5

9:30 AM - Commodore Park & Dog Run
10:00 AM - Grundy Park
10:45 AM - Sister Cities Plaza

Monday, October 9

8:30 AM - Earl/Glenview Park
8:50 AM - Catalpa Tot Lot
9:10 AM - Fleetwood Park
9:30 AM - Monte Verde Park

Thursday, October 12

9:30 AM - Ponderosa Park
9:50 AM - Pacific Heights Park
10:30 AM - Buckeye Park

Monday, October 16

San Bruno City Park and the Senior Center 9:30 AM and/or 3:30 PM
I will make myself available for both times if any Commissioners would like to join me. If I am doing the walk through of City Park and the Senior Center by myself, it will be at the 9:30 time. If the above date/time does not work for anyone, I am happy to visit City Park at a mutually agreeable date & time.

In accordance with the Brown Act, please note that no more than 3 Commissioners, or the Student Representative, may accompany me on any visit.

Revised 6/19/23