

City Council Meeting
July 13, 2022
Responses to City Council Agenda Questions

5:00pm Special Meeting

4b. West Coast Code Consultants

Please provide more information on the West Coast Code Consultants (WC3) contract and the relation to their \$1M PO

The \$1M agreement is in relation to off-site plan review services. For large and mid-sized projects, plan review is conducted by consultants as it is not a structured city position. The city has a master agreement with CSG and WC3 for off-site plan review in which the consultant retains 60-65% of the revenue collected by the city. Because the services are paid out of the revenue account, the services are 100% cost recoverable and funded by the applicant.

- How much is the CSG contract? **\$1M, same as Wc3**
- When was it executed? **July 1, 2020**
- More details on the services CSG provides: **CSG only provides offsite building permit plan review services.**

Please note, CED has active contracts with 4Leaf and TrueNorth for other building related services.

CSG Consultants, Inc.

Can you please share any contracts we have with CSG Consultants, Inc. and what of building services they are conducting as of today?

There is an agreement with CSG for off-site plan review services to plan check mid-sized and large-sized projects. The contract with CSG is currently being amended and extended.