



## “The City with a Heart”

Mike Palmer, Chair  
Kris Gonzales, Vice Chair  
Lorry Greenberg  
Jessica Martinucci  
David Nigel  
Lucy Zamattia  
Michael Zastrow  
Wesley Liu, Youth Representative

### AGENDA SAN BRUNO PARKS AND RECREATION COMMISSION May 17, 2023 6:30 PM

<b>IN PERSON* MEETING LOCATION</b>  San Bruno City Hall 567 El Camino Real, Conference Room 115 San Bruno, CA 94066  *Please turn off all electronic devices before the start of the meeting to prevent disruptions*	<b>Zoom Link:</b> <a href="https://sanbruno-ca-gov.zoom.us/j/86430126407">https://sanbruno-ca-gov.zoom.us/j/86430126407</a>  <b>Phone Line:</b> 1-669-444-9171 <b>Webinar ID:</b> 864 3012 6407 <b>Webinar Password:</b> 761562
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**PUBLIC COMMENT:** In person attendees who want to provide public comment, will be asked to fill out a speaker card and turn it into Damian Sandholm. Virtual attendees can comment by using the “Raise Hand” feature in Zoom to request to speak. For dial-in comments press \*9 to “Raise Hand” and \*6 to unmute. Public comment may also be emailed to [dsandholm@sanbruno.ca.gov](mailto:dsandholm@sanbruno.ca.gov). Comments received via email will not be read aloud during the meeting.

**ACCESSIBILITY:** In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or modifications to participate in this meeting should contact Damian Sandholm 48 hours prior to the meeting at (650) 616-7180 or via email at [dsandholm@sanbruno.ca.gov](mailto:dsandholm@sanbruno.ca.gov).

\*Any disclosable public writings related to an open session item on a regular meeting agenda and distributed by the City to at least a majority of the Parks and Recreation Commission less than 72 hours prior to that meeting are available for public inspection at the City Clerk’s Office at City Hall located at 567 El Camino Real, San Bruno, California during normal business hours. In addition, the City may also post such documents on the City’s Website at <https://www.sanbruno.ca.gov/AgendaCenter>.

**Please note: Commission policy allows a maximum of three (3) minutes for individual comments.**

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE:** Chair Mike Palmer, Vice Chair Kris Gonzales, Lorry Greenberg, Jessica Martinucci, David Nigel, Lucy Zamattia, Michael Zastrow, Youth Representative Wesley Liu
- 2. REVIEW OF AGENDA:**
- 3. ACCEPTANCE OF THE MINUTES:** April 19, 2023
- 4. CONSENT CALENDAR:**
- 5. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission’s policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the “Brown Act”, prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)

**6. UNFINISHED BUSINESS:**

- a. Continue Discussion on Recreation and Aquatic Center Implementation Plan Presentation from January 18, 2023

**7. NEW BUSINESS:**

**8. ITEMS FROM COMMISSIONERS:**

- a. RAC Construction Advisory Committee Meeting Recap

**9. ITEMS FROM STAFF:**

- a. Presentation on Summer Programs
- b. City Park Baseball Diamond 3 Repair Update

**10. ADJOURNMENT**

**The next regular Parks and Recreation Commission Meeting  
will be on Wednesday, June 21, 2023.**

**Posted Pursuant to Law on May 11, 2023**



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### MINUTES

#### Parks and Recreation Commission Meeting April 19, 2023

1. **Call to Order/Roll Call/Pledge of Allegiance:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:30 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Liu, Martinucci, Nigel, and Zastrow. Excused Absence: Zamattia. Staff Present: Harden, Sandholm, Venezia, and Wallace.  
  
Flag ceremony presented by Eagle Scouts **Dale McCaan** and **Annelise VanderLugt**. **Dale McCaan** led the Pledge of Allegiance.
2. **REVIEW OF AGENDA:** Item 7b was moved before Consent Calendar. **MSC Martinucci/Gonzales**. Unanimous.
3. **ACCEPTANCE OF THE MINUTES:** Minutes from March 15, 2023. **MSC Gonzales/Liu**. Unanimous.
4. **CONSENT CALENDAR:** None.
5. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.
6. **UNFINISHED BUSINESS:**
  - a. Continue Discussion on Recreation and Aquatic Center Implementation Plan Presentation from January 18, 2023
    - i. Review Facility Rental Fees – **Interim Director Sandholm** answered questions about fees.
7. **NEW BUSINESS:**
  - a. Presentation of 2023 Community Recognition Award to Mark Eschen – **Interim Director Sandholm, Commissioner Nigel, Michelle Easley, and Mayor Rico Medina** spoke. **Chair Palmer** presented the award.
  - b. Review and Discuss Crestmoor Fields Master Plan Preliminary Design Alternatives – **Brian Fletcher**, Callander Associates Landscape Architecture President, presented the item and answered questions. **Interim Director Sandholm** stated a correction to the staff report. Correct number of single-family homes should be 155 with 131 being market rate.  
**Joe Meyer** from AYSO stated his concerns about the design.  
**Rich Fern** from Lowen Soccer Club stated his concerns about the design and asked about the displacement plan.  
  
Commissioners discussed alternative fields during construction period.

**8. ITEMS FROM COMMISSIONERS:**

- a. RAC Construction Advisory Committee Meeting Recap – **Chair Palmer** presented and answered questions.

**Commissioner Zastrow** asked about the lot at San Bruno Avenue and Glenview potentially being turned into a soccer field. **Chair Palmer** stated it was owned by Caltrans.

**Commissioner Martinucci** asked about blue spray paint on Crystal Springs cypress trees, Diamond #3 status, and viable soccer fields. **Parks Services Manager Venezia** stated they were potential removals, but not during this phase. He stated Diamond #3 repair work was in process.

**Vice Chair Gonzales** asked about changing the position of Diamond #3 and cleanup at Grundy Park. **Parks Services Manager Venezia** stated Diamond #3 was under discussion and Grundy Park cleanup would start on Monday. She thanked Community Recognition Award Committee.

**Commissioner Greenberg** asked about adding lines to the Earl Glenview basketball court, the status of Florida Avenue Park, and the condition of the Diamond #3 field and Junior Giants assistance. **Interim Director Sandholm** stated that there was no timeline for Florida Avenue Park, but there was funding so it would be moving forward. **Parks Services Manager Venezia** spoke about field conditions.

**Chair Palmer** asked for a summer programming update at the next meeting.

**9. ITEMS FROM STAFF:**

- a. Community Day Update – **Interim Director Sandholm** announced that Community Day had been postponed until fall.

- 10. ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 8:15 p.m.