



“The City with a Heart”

Kris Gonzales, *Parks and Recreation Commission*
Auros Harman, *Planning Commission*
Kelly Lethin, *Planning Commission*
Linda Mason, *City Council*
Malissa Netane-Jones, *San Bruno Community Foundation*
Michael Palmer, *Parks and Recreation Commission*
Michael Salazar, *City Council*
Jim Ruane, *San Bruno Community Foundation*

GOVERNOR’S EXECUTIVE ORDER N-25-20**** CORONAVIRUS COVID-19

On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the CDC’s social distancing guidelines which discourage large public gatherings, the City of San Bruno is holding Boards, Commissions, and Committees meetings via Zoom. Members of the public may attend the meeting by video or phone linked in this agenda.

If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email RecCenterBuild@sanbruno.ca.gov. Emails received before the special or regular meeting start time will be forwarded to the Recreation and Aquatic Center Advisory Committee and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the Recreation and Aquatic Center Advisory Committee and filed with the agenda packet becoming part of the public record for that meeting. Emails received will not be read aloud during the meeting.

Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact the project manager 48 hours prior to the meeting at (650) 616-7056 or by email at RecCenterBuild@sanbruno.ca.gov. Notification in advance of the meeting will enable the City of San Bruno to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

AGENDA

Recreation and Aquatic Center Advisory Committee

March 21, 2022

6:00 p.m.

Zoom Meeting Details:

<https://sanbruno-ca-gov.zoom.us/j/86733471379?pwd=cTNxaGFFWkdMZmE1dCtuaDFiVTBXdz09>

Webinar or Meeting ID: 867 3347 1379

Webinar or Meeting Password: 512894

Zoom Phone Line: 1-720-707-2699 (same webinar ID and password as above)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
4. **ACCEPTANCE OF MINUTES:** January 31, 2022
5. **NEW BUSINESS**
 - a. Project Budget Update
 - b. Construction Update
6. **ADJOURNMENT**



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MINUTES

Recreation and Aquatic Center Advisory Committee

January 31, 2022

6:30 p.m.

1. **CALL TO ORDER** – Michael Salazar called the meeting to order at 6:33 p.m.
2. **ROLL CALL** – Present: Kris Gonzales, Linda Mason, Malissa Netane-Jones, Michael Palmer, Michael Salazar, and Jim Ruane. Excused: Kelly Lethin. Absent: Auros Harman.
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** – None.
4. **ACCEPTANCE OF MINUTES** – The Committee accepted the minutes of the January 19, 2022 meeting. 6-0.
5. **NEW BUSINESS**
 - a. Construction Update and Look Ahead Schedule
 - i. Project Information Update
 - ii. Completed To Date
 - iii. Schedule Update
 - iv. Change Order Report
 - v. What’s Happening Next 30 Days

Project Manager Rodrigo Macaraeg provided a PowerPoint presentation. He stated that it is estimated that 6.5% of the project is completed as of the end of January. The temporary water line bypass, removal and disposal of the old water line, the start of the grading work, and removal of the block retaining wall are completed to date through January 28, 2022. He presented a recap of the critical activities and field activities completed to date. The project is going into the ramped-up phase.

City Manager Jovan Grogan explained that the heavy residential community impact phase will start around Q2 of this year. Communication to the neighborhood will peak up around this time.

Project Manager Rodrigo Macaraeg stated that there is no change to the change order report. The grading and retaining wall, the tribal area monitoring, the protection of the temporary water line, and the pool backfill will take place in the next 30 days. Also staff will request from City Council a project budget adjustment to appropriate \$560,000 and amendments to consultant agreements. He reviewed the staff and consultants’ roles and responsibilities and the project budget adjustments.

City Manager Jovan Grogan stated that a number of budgetary adjustments will go to City Council on February 8th. Staff is working on a staff report with all the adjustments.

Public Works Deputy Director Hae Won Ritchie stated some background about the \$560,000 add for water, sewer, and sidewalks.

Vice Mayor Linda Mason asked who the project manager is now and what the proposed funds are going towards. **City Manager Jovan Grogan** stated that CPM, which is the firm that Rod works for, is the project manager. **Public Works Director Matt Lee** reviewed Rod's scope. Rod will be monitoring the day-to-day functions to make sure the project gets completed as well as doing the coordination with the various stakeholders and various contractors and consultants. The final decision making will be made by Hae Won Ritchie as the City engineer and himself.

Jim Ruane asked for an update about the potential for removing more trees. **Community Services Director Ann Mottola** stated that they are researching the ability to clear many of the eucalyptus that are in the proximity of the RAC, found out that a CEQA exemption can be applied for, and are in the process of seeking bids from various companies. **City Manager Jovan Grogan** explained that this will be a significant cost to remove the trees from behind the building and it will not be a project cost. Possible that it could be funded by the wildfire mitigation program.

Vice Mayor Linda Mason commented that she is hopeful that funds can be found to mitigate the tree situation. She asked if the construction weakens the trees and if they need to be removed faster so construction isn't impacted. **Project Manager Rodrigo Macaraeg** stated that all the trees within the project have been removed and if more trees need to be removed outside of the project, Lathrop might be able to help with a shorter lead time if needed.

6. **ADJOURNMENT** – Meeting adjourned at 7:11 p.m.

DRAFT