

MINUTES

SAN BRUNO REDEVELOPMENT AGENCY

July 8, 2008

Meeting location: Senior Center, 1555 Crystal Springs Road, San Bruno

THIS IS TO CERTIFY THAT: The San Bruno Redevelopment Agency met in regular session on July 8, 2008 at the Senior Center, 1555 Crystal Springs Road and the meeting was called to order at 8:35 p.m.

1. **ROLL CALL:** Presiding was Chair Franzella with Agency Members Ruane, Ibarra, Medina, and O'Connell in attendance. Recording by Secretary Bonner.
2. **APPROVAL OF MINUTES:** Regular Meeting of June 24, 2008, approved as submitted.
3. **CONSENT CALENDAR:** No items.
4. **NEW BUSINESS:**

a. Adopt Resolution Approving Amendment to Agreement with Moore Iacofano & Goltsman in for Public Participation Services, Accepting C/CAG El Camino Real Incentive Grant and Amending Redevelopment Agency 2008-09 Budget in the Amount of \$50,000 for Downtown & Transit Corridor Plans.

Agency Member Medina and **Vice Chair O'Connell** recused themselves. **Community Development Director Akin** explained at a previous Redevelopment meeting, there were three members who have conflicts of ownership in the downtown corridor. The third member is **Chair Franzella** who, by straw vote, was chosen to be able to vote in order to have a quorum.

Community Development Director Akin gave an overview of the staff report.

Agency Member Ruane introduced the resolution for adoption and passed with a unanimous vote.

b. Adopt Resolution Authorizing Replacement of Downtown Streetlight Fixtures, Authorizing Executive Director to Execute Necessary Documents to Implement Project, and Amending Redevelopment Agency 2008-09 Budget in the Amount of \$42,000.

Engineer Davis highlighted the proposed replacements to the streetlight fixtures and showed slides.

Councilmember Medina said there was a concern with the new fixture so staff placed one in an area where there is a lot of wind and it held up. He said this fixture also gives off more light.

Chair Franzella introduced the resolution for adoption and passed with a unanimous vote.

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Vice Chair O'Connell asked if these lights are energy efficient and what is the time line to get them up? **Engineer Davis** said they are high-vapor sodium, standard streetlight. He said they are prepared to procure the lights now but he could not predict when the installation would take place but he would report back when they have a delivery date.

Vice Chair O'Connell asked about two items, the first a specific plan for Montgomery Ave., the whole area needs to be looked into. The second item is the garbage containers in the back of San Mateo Ave. businesses and Mastick Ave. parking areas.

Chair Franzella asked these items would come back to another Redevelopment Agency meeting.

5. PUBLIC COMMENT: None

6. ADJOURNMENT:

There being no further business to transact, the meeting was concluded at 8:50 p.m. The San Bruno Redevelopment Agency will meet next at a time to be determined and announced in accordance with statute.

Respectfully submitted for approval
at the Redevelopment Agency Meeting of
August 12, 2008

Carol Bonner, Secretary

Larry Franzella, Chair



“The City With a Heart”

Larry Franzella, Mayor
Irene O’Connell, Vice Mayor
Rico E. Medina, Councilmember
Jim Ruane, Councilmember
Ken Ibarra, Councilmember

MINUTES

CITY COUNCIL REGULAR MEETING

July 8, 2008

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT The San Bruno City Council met in regular session on July 8, 2008 at the San Bruno Senior Center, 1555 Crystal Springs Road. The meeting was called to order at 7:00 p.m.

Mayor Franzella thanked the San Bruno Garden Club for the beautiful flower arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE: Presiding was Mayor Franzella, Vice Mayor O’Connell and Councilmembers Ruane, Ibarra and Medina in attendance. Recording by Clerk Bonner. **Police Chief Telford** led the Pledge of Allegiance.

3. ANNOUNCEMENTS:

Mayor Franzella announced the Beautification Task Force Invites Residents to Nominate Properties for 2008 Annual Beautification Awards, Nomination Forms are Available at the City Clerk’s Office or on the City’s website. **Vice Mayor O’Connell** said the nomination forms will also be available at the library and the nominations will be due into the City Clerk’s office by August 22. People who have done projects or are finishing up are eligible for the most improved awards.

4. PRESENTATIONS:

Receive Update on the State Budget from Senator Leland Yee. **Senator Yee** spoke on the deficit of the state budget mainly from the drop in sales tax revenue from the mid to the end of 2007, mostly a decrease in luxury tax. He said as of today, there is about a \$15 billion deficit.

Mayor Franzella said he had heard the State would be looking to redevelopment funds. **Senator Yee** said the redevelopment funds are on the table for discussion.

Robert Riechel, 7th Ave. asked about the fires above Paradise and how we would be protected when the funds used to fight the fires are depleted? **Senator Yee** said those fires are depleting additional resources available to close the budget. He said the governor has declared an emergency and the fires are monitored on a daily basis with the fires nearest property and human lives being the priority.

Mayor Franzella thanked the Senator.

5. REVIEW OF AGENDA: No changes.

6. APPROVAL OF MINUTES: Regular Council Meeting of June 24 and Special Meeting of June 27, 2008, approved as submitted and noted Mayor Franzella abstained on special meeting as he was not in attendance .

7. CONSENT CALENDAR: All items listed are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.

- a. **Approve:** Payroll of June 27, 2008.
- b. **Approve:** Accounts Payable of June 16, 2008.

c. **Approve:** Out-of-State Travel for Cable Television Staff to Attend Key Cable Television Industry Conferences in FY 2008-09

M/S O'Connell/Ruane to approve and passed with all ayes.

8. PUBLIC HEARING:

Hold Public Hearing, Waive First Reading and Introduce an Ordinance Adding Chapter 6.52 Governing Tobacco Retailer Permits to the San Bruno Municipal Code.

City Attorney Thompson reviewed the staff report and asked for questions.

Mayor Franzella opened the public hearing and no one wished to speak.

M/S Medina/Ruane to close the public hearing.

M/S Medina/Ruane to waive the first reading.

Councilmember Ruane introduced the ordinance for adoption and passed with a unanimous vote.

9. CONDUCT OF BUSINESS:

a. Receive Oral Report on the 2008 Fireworks Season.

Captain Neil Telford gave a breakdown of the measures taken by the Police Department to cover the 4th of July activities which he said were pretty much the same as last year.

Fire Chief Haag gave a breakdown of the measures taken by the Fire Department to cover the 4th of July activities.

Councilmember Ibarra said he heard sirens around midnight on July 4th. Fire Chief Haag said those sirens came from the fire at St. Andrews, which was around 12:30 a.m.

Finance Director O'Leary said the costs came to \$58,500 for the four involved departments.

Councilmember Medina said he went through the Police debriefing at 4:00 p.m. and did a ride along and thanked staff for their efforts and time.

b. Receive Oral Report in the City's Mid-Management Leadership Development Program and Presentation by the "Image Builders" Project Team.

City Manager Jackson gave an overview of the first of three project teams which are a result of a training program initiated in March and April of 2007 and continuing to a second session in October of 2007. The training was done on important topics for both the City's department directors as well as mid-managers and the objective was how the training could go from a learning mode into action in a tangible way. She introduced the first group.

The image builders, led by **Recreation Services Supervisor Jennie Tucker**, accompanied by **Building Official Gary Lepori**, **Associate Engineer Wing Wong**, **Library Services Manager, Tim Wallace** and behind the scenes **Programming Technology Manager Miriam Schalit** gave a presentation of a public services announcement to go on Channel 11.

c. Adopt Resolution Authorizing the City Manager to Execute One-Year Use Agreement with the Girl Scouts of Northern California for the Carlton Corner Facility at 299 Carlton Avenue.

Vice Mayor O'Connell asked if she needed to be recused. **City Attorney Thompson** said Vice Mayor O'Connell had previously served on the Board; however, that relationship has been terminated and she no longer had an interest in Carlton Corners.

City Manager Jackson reviewed the background of Carlton Corners and highlighted the new lease for the Girl Scout organization.

Dave Poock, Sr. Director for Properties for the Girl Scouts of Northern California, asked about the maintenance of the building and said it was new to them and they would have to go back and take a look at taking on the responsibility.

Mayor Franzella said staff is only going to take care of the walls, roof and foundation, and the girl scouts would maintain the electricity and plumbing. **Poock** said they would be taking care of the minor repairs. **Mayor Franzella** said he only believed there was heating. **Vice Mayor O'Connell** said there was one wall heater.

Mayor Franzella said he believed the City should turn the building over to the girl scouts with all the systems working.

Councilmember Medina referencing the staff report said the City will have the opportunity to schedule recreation program activities at the facility on a time available basis and subject to a reasonable fee. He said the lease agreement has a more specified rate. He asked what the City would be charged for the facility, reasonable or specified? **City Manager Jackson** said, under the agreement, the girl scouts are charged with developing house rules and any regulations for the housing facility, which would include a fee schedule. **Poock** concurred no fee schedule had been developed yet. **Mayor Franzella** asked who would approve the fees, Council or staff? **City Manager Jackson** said the staff would make a determination whether the fees were reasonable. **Mayor Franzella** said he believed staff could do it and the girl scouts could always appeal staff's decision.

Councilmember Medina asked about right of entry, staff could always go in and make appropriate arrangements. He wanted to be sure police or fire didn't have to request to get in the facility if they had to enter. **Poock** said a lock box would be established for the police and fire.

Mayor Franzella said there was a concern regarding private parties in late night hours; however, with the limited number of facilities in the area, small functions such as baby showers or daytime activities would be appropriate. He said he would like to see them have the ability to rent out the facilities to generate revenue and manage it to make improvements and eliminate night time activities with a cut-off at 8:00 at night. **Councilmember Medina** concurred.

Councilmember Ibarra said the whole intent of this process was to be as smooth as possible. While the Kaiser's ran the facility for x number of years, he believed the Girl Scouts would like to take it over and run it in the same fashion.

City Manager Jackson said if this resolution is approved tonight, Council should authorize staff to make minor adjustments to the use agreement.

Michelle Luster, Girl Scouts Representative thanked the Council for the opportunity to continue to use the facility. She said when using the facility, she had found there were electrical problems.

Vice Mayor O'Connell introduced the resolution for adoption with staff's authorization to make adjustments and passed with a unanimous vote. She also thanked the Kaisers for their over thirty years of running the facility. She also thanked the image builders.

d. Receive Report and Provide Direction to Staff Regarding Recycling at the City Recreation Facilities.

Interim Parks and Recreation Director Mines reported on recycling in recreational facilities.

Councilmember Ibarra asked if there was a concern regarding recycling in the parks? **Recreation Services Supervisor Tucker** said they pay a set fee when they rent a spot. **Mayor Franzella** said this should be watched and if need be, a deposit could be added on.

Councilmember Medina thanked the staff for bringing this forward.

e. Adopt Resolution Approving Appropriations Upgrading Two Positions to Executive Assistants as Part of Reorganization and Funding Human Resources Meetings/Conferences in City Manager's Recommended 2008-09 General Fund, Special Revenue Funds, Enterprise Funds Budget, and Capital Improvement Program Budget.

City Manager Jackson reviewed the staff report regarding funding human resources meetings and two executive assistants in Public Works.

Councilmember Medina thanked everyone for bringing these items back. He said some of his questions had been answered but some remained unanswered and for this reason he would be unable to support the resolution.

Vice Mayor O'Connell expressed her support of the resolution.

Vice Mayor O'Connell introduced the resolution for adoption and passed with four ayes and one no from Councilmember Medina.

f. Adopt Resolution Approving Revised Joint Exercise of Powers Agreement for the Housing Endowment and Regional Trust (HEART) of San Mateo County.

Mayor Franzella highlighted a couple of the changes and added these were mostly housekeeping items.

Vice Mayor O'Connell introduced the resolution for adoption and passed with a unanimous vote.

10. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

14. ADJOURNMENT: There being no further business to transact, the meeting concluded at 8:35 p.m. The next City Council Meeting will be held on July 22, 2008 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
July 22, 2008

Carol Bonner, City Clerk

Larry Franzella, Mayor